

**Cllr Sam Ross**  
**Farmborough Parish Council**

Date: 18th December 2024

Dear Cllr Sam Ross

**Parish and Town Council Precept Requirements for 2025/26**

Further to my letter dated 18<sup>th</sup> November 2024, I am writing to confirm the tax base figures for your parish.

Details of the tax base are as follows:

**2025/26 Tax Base: 527.79**

If you have not done so already, please would you arrange for the completed precept form to be returned by **Tuesday 11<sup>th</sup> February 2025**. As soon as we have received all the requests on the form or headed notepaper signed by the Clerk, we will be able to set the Council Tax for this area. We will also be able to make the payment of the first instalment of the precept by BACS the first week of April 2025. **Please note that without this signed return, there may be a delay in setting the Council Tax for the entire Council.**

If you envisage difficulties arising in meeting the deadline given, require a further copy of the precept form, or you have any questions regarding the implications for setting your local precept, please let Amarjeet Dhanjal know as soon as possible (see contact details at the top of this letter).

Yours sincerely



Gary Adams  
Head of Financial Management