

FARMBOROUGH PARISH COUNCIL

Parish Clerk: Debbie Tutchell - clerk@farmborough-pc.gov.uk

Councillors are summoned to attend the Annual Parish Council Meeting on

Tuesday 12th May 2026 at 7.30pm

Farmborough Memorial Hall, Little Lane, Farmborough BA2 0AH

Members of the public and the press are invited to observe or speak using meeting procedures and by contacting the Clerk in advance

1. Election of officers

- a. Chairman
To receive the declaration of acceptance of office
- b. Vice-Chairman
To receive the declaration of acceptance of office

2. Apologies for absence

- a. To receive and accept apologies for absence.

3. Declaration of interest

- a. To receive declarations of interest.

Public Participation Session (3 minutes per person)

An opportunity for members of the public to raise questions about items on the agenda.

4. To consider candidates for co-option onto the Parish Council

5. Minutes

- a. To approve the minutes of the meeting held on Tuesday, 14th April 2026
- b. To receive reports on any further matters arising from the decisions of the last meeting

6. Election of working groups

- a. Allotments
- b. Emergency Planning
- c. Farmborough Climate & Nature Emergency (FCNEW)
- d. Finance
- e. Planning Applications
- f. Play & Fitness Equipment
- g. Staff & HR

7. Appoint representatives

- a. Farmborough Memorial Hall Committee
- b. Farmborough Recreation Ground Committee

8. Standing orders

- a. To review, amend and confirm the Standing Orders

9. Planning

- a. To consider the following applications
 - i. **26/01586/FUL** Spring House, Castle Farm, Priston Lane, Farmborough
Erection of three bay garage with enclosed workshop
- b. To note the following results
 - i. **26/00431/FUL** 6 Bellifants, Farmborough
Installation of flat dormer window to front of property
PERMIT
- c. Other planning (referrals, enforcements, appeals etc...)
 - i. None
- d. Local Plan update

10. Finance, Legal, HR and Admin

- a. To receive the AGAR Annual Internal Audit Report 2025/26
 - i. To approve AGAR Section 1 Annual Governance Statement 2025/26
 - ii. To approve AGAR Section 2 Annual Accounting Statement 2025/26
- b. To consider the Assets Register for 2026/27
- c. To receive the Risk Register for 2026/27
- d. To note the Notice for the period for the exercise of public rights
(8th June-17th July)
- e. To sign the Conflict of Interest with BDO LLP Form
- f. To review the May Financial Report and approve payments
To note -Balance of accounts on 30th April 2026
 - i. Current account: £
 - ii. Savings account: £
- g. To consider any Section 137 grants and other funding requests for 2026/27
 - i. Section 137 grants to date:

Farmborough Memorial Hall	£750
Farmborough Primary School Association	£1000
Farmborough Sports & Social	£1200
Farmborough All Saints Churchyard	£800
Farmborough Flower Show	£125
Farmborough OAP Association (Goodwill)	£300
Farmborough Good Neighbours	£316.42
CAMEO	£100
Temple Cloud Cricket Club	£1500
 - ii. Other requests

Great Western Air Ambulance	£200 - general running cost
Farmborough Flower Show	£40 - PC prize
Farmborough Toddler Group	TBC - hire cost
Midsomer Dial-A-Ride	£200 - general running cost
- f. To note the progress of financial recovery from Handy Compliance
- g. To consider candidates for co-option onto the Parish Council
- h. To review employee contracts
 - i. Clerk
 - ii. Sweeper
- i. To consider the topic for an ad to be included in the next issue of the Flyer

11. To receive a report from the Clerk

12. Parks, Open Spaces and Environment

- a. Play & Fitness Equipment
 - i. To note any report and actions from the Working Group
- b. Allotments
 - i. To note any report and actions from the Working Group
 - ii. Allotments Boundary update
- c. Farmborough Climate and Nature Emergency
 - i. To note any report and actions from the Working Group

13. Highways, Rights of Way and Infrastructure

- a. To receive an update on Community Speed Watch
- b. To agree on any additional tasks for the Village Road Sweeper
- c. To receive an update on any response from Highways regarding safety concerns

14. Community Engagement

- a. Emergency Planning Working Group
 - i. To note any report and actions from the Working Group
- b. Youth Club
 - i. To note Quarter 4 report update
- c. Correspondence
 - i. The Cam Valley bus proposal – update
 - ii. To consider nominations for the Chelwood Bridge Rotary Club Community Award 2026

15. Reports

- a. Farmborough Recreation Ground Committee
- b. Farmborough Memorial Hall Committee
- c. To receive a report from the Ward Councillor
- d. To receive any reports from Councillors
- e. To receive items put forward for discussion at the Parish Council meeting to be held on Tuesday 9th June 2026.